

## **INFORMATION ON THE PROCESSING OF PERSONAL DATA OF PEOPLE CONTACTING PURINOVA SP. Z O.O. (CHAT, FORM, FACEBOOK, CONTACT BY PHONE) AND SIGNED UP FOR NEWSLETTER**

### **1. Personal scope.**

This information on the processing of personal data concerns the processing of personal data of natural persons who:

- 1) made an enquiry using the contact form on [www.purinova.com](http://www.purinova.com);
- 2) use the "chat" functionality on [www.purinova.com](http://www.purinova.com);
- 3) contact through Facebook;
- 4) contact by phone;
- 5) gave consent to receiving commercial information on the business and products of Purinova Sp. z o. o.
- 6) signed up for the newsletter of Purinova Sp. z o. o.

### **2. Personal data controller.**

Your personal data controller is Purinova sp. z o.o. seated in Bydgoszcz (85-825), ul. Wojska Polskiego 65. You can contact the Controller by correspondence to the address of the head office or by email at [odo@purinova](mailto:odo@purinova).

### **3. Purposes and**

Your data will be processed for the following purposes and within the following periods:

<b>Pos.</b>	<b>Purpose of processing</b>	<b>Legal basis</b>	<b>Retention period</b>
1.	Realisation of a legally justified interest of the Controller, consisting in the communication with users of the website, Facebook, through replies to the enquiries on the business	Article 6 1 (f) of the GDPR	To the realisation or termination of the interest (30 days from the end of the correspondence), or effective objection against the retention
2.	Realisation of a legally justified interest of the Controller, consisting in replies to the enquiries on the business made by phone	Article 6 1 (f) of the GDPR	To the realisation or termination of the interest, or effective objection against the retention
3.	Presentation of commercial information	Article 6 1 (a) of the GDPR	To the withdrawal of the consent
4.	Newsletter	Article 6 1 (a) of the GDPR	To the withdrawal of the consent (signing out from the newsletter)
5.	Realisation of a legally justified interest of the Controller consisting in establishing, ascertaining and defending against claims	Article 6 1 (f) of the GDPR	To the realisation or termination of the interest (prescription of potential claims), or effective objection against the retention

### **4. Personal data recipients.**

The Controller can transfer you personal data within a required scope, especially to the following categories of recipients:

- 1) entities rendering services to the Controller, especially:
  - entities maintaining and making accessible to the Controller of IT systems and tools, where personal data is processed (communication system, newsletter management system);
  - entities rendering marketing services to the Controller;
  - entities entitled by law to receive personal data of based on applicable regulations (e.g. administrative authorities, judicial authorities)
- 2) institutions entitled by law to receive personal data of based on applicable regulations (e.g. Tax Office, courts and other authorities, including bailiffs and police);
- 3) institutions entitled by law to control the Controller.

Entities processing personal data use proper safety tools by using suitable technical and organisational means ensuring an adequate level of safety for the risk related to the processing of personal data, according the GDPR, as well as common regulations in force. Entities processing data are obliged to keep the data in secret.

### **5. Rights of data subjects.**

Pursuant to the GDPR, you are entitled to demand the access to your personal data from the Controller, correct, delete or restrict the processing of your personal data, to object to the processing of your data based on a justified interest of the Controller. If the processing of personal data is based on a consent, you are entitled to withdraw the consent at any time. The statement of consent withdrawal requires no justification and can be submitted at any time, but if the consent is necessary for taking activities, its withdrawal will mean that these activities will not be performed any more. The withdrawal will not affect the right to process executed based on the consent before its withdrawal.

To exercise your rights, you can contact the Controller at the address given in Clause 2.

You have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office, address: 2 Stawki Street, 00-193 Warsaw.

**6. Voluntariness of giving data.**

Giving personal data is voluntary, however making enquiries through the contact form/receiving the newsletter/receiving commercial information/using the “chat” functionality without it is impossible.